

SABB Pastoral Council Meeting Minutes
7:00 PM 8 Sep 2014 – Parish Library

Present: Fr. Jeff Dauses, Rick Brewer, Jim Bors (Pres), Audrey Carbine, Roger Crane, Carolyn DeVeau, Susanne Lipscomb, Jen Minor, Chris Mirezzi, John Phelan (Sec), Anne Storey, Brendan Walshe, Betsy Werthmann (VP), and Julia Carbine (Youth Ministry liaison)

Not Present: None.

7:00 Opened with Prayer (“Come Holy Spirit”)

7:05 Group Lectio Divina: Applied the four steps of “divine reading”: read, meditate, pray and contemplate to (John 3:13-17).

7:15 Father Jeff Updates:

- Everything is going well. Pre-school is nearly at capacity. We have two seminary students to assist, Deacons Jeremy and Sean. Key members of the parish are engaged and planning their weddings at SABB.

7:25 Pastoral Council Retreat 20 Sep (Betsy and Anne)

- The Shrine of St. Anthony, Ellicott City, MD
- Retreat Master Fr. Dennis Mason
- Overview, Icebreaker, Pastoral Council purpose, Confession, Mass, Lunch, Reflection
- 09:00 – 2:00
- All planning to come except Brendan, recovering from knee surgery

7:40 3-in-1 update

- Very positive feedback to testimony at Sunday masses.
- Already have 70 committed
- Kickoff will be Sunday, 5 Oct 12:45 – 2:45 (lunch starts 1230)
 - Lunch, initial discussion, break to clear tables and move into discussion groups
 - Dr. Pat Fosarelli – speaker and facilitator
- Roles of PC in Kickoff
 - Table facilitators –
 - Look into Food – John and Betsy and coordinate with Stephany
 - *(Note: Post PC meeting this has morphed into the PC coordinating all of the setup, food procurement and serving, and cleanup*
 - *Jim has sandwiches – assist w/ setup and takedown*
 - *John has coordination with Stephany; salad/chips/cookies/coffee/water; setup and take down; execute quick clean up at the break*
 - *Betsy has lemonade and anything we missed.*
 - *Rest of PC assist where possible)*

8:15 Ministry Liaison Volunteers/Assignments

- Please contact your ministry leads to keep 3-in-1 in mind
- Be thinking about the role of the Ministry Liaison and what/how best to leverage it in the year ahead. Also need to finalize the Ministry Liaison list (post-3 in 1)

8:25 Caper Update – Susanne

- Inputs are due 11,12 Sep – advertise Men’s and Women’s Ministries and Walking with Purpose; advertise St. Andrews Harvest

8:35 Ministry Fair – plans for this year.

- Father suggested that the Parish staff has a system in place whereby new parishioners who volunteer for ministries are tracked and followed up with to ensure contact with the ministry leads has taken place. He challenged PC to think of other ways to expose the parish to ministries rather than the annual ministry fair. Subsets of ministries set up on donut Sundays perhaps?
- Right now we have no plan to conduct a Ministry Fair. **Revisit next PC meeting to determine whether to remove it from our calendar.**

8:45 Calendar Review – John

- Highlighted – Invite standing committee chairs to present status at PC; appoint Parish Honors committee; appoint PC nominating committee.
- This resulted in discussion without conclusion about the value of parish honors and whether there is a better way of nominating new members to the parish council. No decision made about inviting committee chairs. **Revisit next PC meeting.**
- Added quarterly welcome luncheon dates and 11 Oct St. Andrews Harvest

8:50 New Business

- Should we offer valet parking for the handicapped since there are only a limited number of such spaces and they are not especially near the doors to the church? Father took it under advisement to consider legal and liability issues associated with such a practice.
- St. Andrews Harvest 11 October. Alex Bell’s Eagle Scout Project for College Parkway Place. It would make an excellent Family Service Project.

Deferred Agenda Items

- **PC Constitution:** Do we need to establish a subcommittee to review and make recommendations re whether PC constitution requires updates to reflect the changed role of the Council? - deferred
- **Sister Parish:** Do we need to establish a Parish or a PC committee to come up with Ideas on how to refresh/facilitate/bring new energy to our Sister Parish relationships? - deferred

8:55 pm - Closed with Parish Prayer to St. Andrew

Respectfully submitted,

John Phelan

Secretary Pastoral Council

Important Upcoming Dates:

September 2014

(1 – Labor Day)

6, 7 – PC Meet and Greet; (*Regular Sunday Mass Schedule (0800, 0930, 1130) Resumes*)

8 – PC Meeting 7-9 PM, ALC

(13 – Annapolis by Starlight)

20 – 9AM to 3PM PC Retreat – Shrine of St. Anthony's Ellicott City

28 – Quarterly Welcome Luncheon for new Parishioners

October 2014

(4 Oct -- Blessing of Animals 3PM)

4, 5 – PC Meet and Greet

5 – 3 in 1 Kickoff 1245 - 1445

6 – PC Meeting 7-9 PM, ALC

TBD -- Standing Committee Chairs presentations ?

(TBD – Ministry Fair)?

November 2014

1, 2 – PC Meet and Greet

3 – PC Meeting 7-9 PM, ALC

(24 – 28 -- AACCS closed for Thanksgiving)

(29 & 30 – Fair Trade Fair)

December 2015

6, 7 – PC Meet and Greet

1 – PC Meeting 7-9 PM, ALC

1 – Appoint PC Nominating Committee - Pastor plus at least 3 PC members, one of whom is the chair?

1 – Appoint Parish Honors Committee?

14– Quarterly Welcome Luncheon for new Parishioners

TBD – SABB Leadership Potluck Dinner

(24 – 2 Jan Christmas Holiday AACCS)

January 2015

3, 4 – PC Meet and Greet

5 – PC Meeting 7-9 PM, ALC

February 2015

31, 1 – PC Meet and Greet?

2 – PC Meeting 7-9 PM, ALC

(18 – Ash Wednesday)

March 2015

7, 8 – PC Meet and Greet

2 – PC Meeting 7-9 PM, ALC

15 – Quarterly Welcome Luncheon for new Parishioners

(30 - 31 – Easter Break AACCS)

April 2015

(1 - 6 -- Easter Break AACCS)

2 - 5 – Triduum

6 – PC Meeting 7-9 PM, ALC

11, 12 – PC Meet and Greet --RESCHEDULE

May 2015

2, 3 – PC Meet and Greet

2, 3 – PC Election

4 – PC Meeting 7-9 PM, ALC

29 – SABB Leadership Potluck?

- 30 – New PC Orientation and Officer Election
- 30 – 3 year terms end/begin for 4 old/4 new PC members

June 2015

- 6, 7 – PC Meet and Greet
- 1 – PC Meeting 7-9 PM, ALC
- 8 – Parish Picnic
- 14 – Quarterly Welcome Luncheon for new Parishioners

3-in-1 "Quiet Promotion" Phase - Ministry Leader Contact List

PASTOR/STAFF	Area Code (410) unless specified	Who to Introduce & Invite Ministry Leader/Volunteers to 3 in 1	Permanent PC Liaison (after 3 in 1 is over)	3-in-1 Participation	
				Ministry Leader participating in 3 in 1? (Y/N)	# OF Ministry volunteers signed up for 3 in 1
1. Pastor Rev. Jeffrey S. Daus	jdauses@archbalt.org 974-4366 x104	N/A	N/A	Y	
2. Deacon Deacon Dave Tengwall	dtengwall@standrewbythebay.org 974-4366	Stephany	N/A		
3. Deacon Deacon Tony Norcio	anorcio@archbalt.org 974-4366	Stephany	N/A		
4. Deacon Deacon Bill Fleming	b.fleming@archbalt.org 974-4366	Stephany	N/A		
5. Pastoral Associate Stephany Crane	scrane@standrewbythebay.org 974-4366	N/A	N/A	Y	
6. Coordinator of Religious Education Erin Tate	etate@standrewbythebay.org 974-4366	Stephany	N/A		
7. Coordinator of Youth Ministry Stephanie Gettings	sgettings@archbalt.org 974-4366	Stephany	N/A		
8. Director of Liturgy and Music Zachary Stachowski	zstachowski@standrewbythebay.org 974-4366	Stephany	N/A		
9. Adult Choir Director Zachary Stachowski	zstachowski@standrewbythebay.org 974-4366	Stephany	N/A		
10. Contemporary Music Director Robert Klein	RDK@wlekn.com 647-4227	Stephany	N/A		
11. Children's Choir Director Lauren Driscoll	belacanto@yahoo.com 443-350-1230	Stephany	N/A		
12. Youth Choir Director Zachary Stachowski	zstachowski@standrewbythebay.org 974-4366	Stephany	N/A		
13. Handbell Choir Director Devree Lewis	devree.lewis@gmail.com	Stephany	N/A		
14. Office Manager/Parish Secretary Kathy Beard	sabbanna@archbalt.org 974-4366	Stephany	N/A		
15. Business Manager Kristin Walsh	kwalsh@standrewbythebay.org 974-4366	Stephany	N/A		
16. Preschool Beth Dunleavy	bdunleavy@standrewbythebay.org 974-1994	Stephany	N/A		
17. PREP/Youth Ministry Admin. Asst. Meredith Powell	mpowell@standrewbythebay.org 974-4366	Stephany	N/A		
18. Receptionist/Secretary Pat McClarren	pmccarren@standrewbythebay.org 974-4366	Stephany	N/A		
19. Bulletin Editor Trina Everitt	teveritt@standrewbythebay.org 974-4366	Stephany	N/A		
20. Sacristan Linda Chronister	raychronister@comcast.net 757-3725	Stephany	N/A		
21. Hall Manager Gloria Cliff-Byerly	gcliffbyerly@yahoo.com 544-7098	Stephany	N/A		
22. Hall Manager Patricia Gagnon	tdgagnon@gmail.com 974-5707	Stephany	N/A		
23. Maintenance Miguel Meza	miguel_meza08@yahoo.es 443-822-3530	Stephany	N/A		
24. Nursery Coordinator Debbie Moran	debbie.moran@mac.com 757-2874	Stephany	N/A		
CORPORATORS					
25. Robert Klein	rdk@wlekn.com 647-4227	?	N/A		N/A
26. Karen Sergent	karen@cryogasinc.com 757-2390	?	N/A		N/A
PASTORAL COUNCIL					
27. President – Jim Bors	jbors1@verizon.net 757-5233	N/A	N/A	Y	N/A
28. Vice President – Betsy Werthmann	betsywerth@gmail.com 451-0210	N/A	N/A	Y	N/A
29. Secretary – John Phelan	jip1573@verizon.net 349-1836	N/A	N/A	Y	N/A
30. Audrey Carbine	amcarbine1@yahoo.com 353-6681	N/A	N/A	Y	N/A
31. Anne Storey	adstorey@aol.com 562-5277	N/A	N/A		N/A
32. Brendan Walshe	bwalshe@coca-cola.com 349-8313	N/A	N/A	Y	N/A
33. Roger Crane	rcrane6553@aol.com 544-5320	N/A	N/A	Y	N/A
34. Jennifer Minor	jendminor@gmail.com 279-2247	N/A	N/A	Y	N/A
35. Chris Mireni	cmireni@aacps.org 544-0653	N/A	N/A	Y	N/A
36. Susanne Lipscomb	susannelipscomb@gmail.com	N/A	N/A	Y	N/A

37. Carolyn De Veau carolyn.deveau@yahoo.com 443-995-1190	N/A	N/A	Y	N/A
38. Rick Brewer rb437@verizon.net 562-8757	N/A	N/A	Y	N/A
FINANCE COUNCIL (Note: Finance Council is not a PC Committee)				
39. Chairperson – Gil Hageman ghageman91@comcast.net 443-949-9474	Carolyn or Susanne	Current: Carolyn & Susanne		
40. Liaison to Pastoral Council – Moe Hickey moehickey@verizon.net 757-5274	?			
41. Maintenance Committee – James Schofield schofieldllc@verizon.net 349-8526	?			
42. Technology Committee – Cliff Laible clifflaible@aol.com 757-9129	?			
Money Counters:	?			
43. Leslie Blakely lblakely@hotmail.com 757-4909	?			N/A
44. Marie Dunmyer mdunmyer@verizon.net 757-1869	?			N/A
PASTORAL COUNCIL COMMITTEES:				
<u>Christian Formation Committee:</u>				
45. Chairperson – Stephany Crane scrane@standrewbythebay.org 974-4366 x103	Stephany	Audrey	Y (duplicate)	
46. Adult Faith Formation – Stephany Crane scrane@standrewbythebay.org 974-4366 x103	Stephany	Current: Audrey	Y (duplicate)	
47. Baptism Prep – Fr. Jeff Dausen jdauses@archbalt.org 974-4366 x104	Fr. Jeff	N/A	Y (duplicate)	
48. Marriage Prep – Deacon Dave Tengwall dtengwall@standrewbythebay.org 974-4366	Jen	Jen		
49. Bereavement – Stephany Crane scrane@standrewbythebay.org 974-4366 x103	Stephany	Anne	Y (duplicate)	
50. Funeral Reception Ministry – Jackie Scrugg jacqueline.scruggs@verizon.net 974-0106	Roger	Roger		
51. K4J – Mary Jean Mollen maryjeanmollen@yahoo.com 626-8774	Jen 6	Jen		
52. Knitting Circle – Rita Ferry ritaf1@comcast.net 757-6657	Susanne	Susanne		
53. Parish Library – Jane Gilsean janebythec@mchsi.com 757-3266	Susanne	Susanne		
54. Religious Education PREP – Erin Tate etate@standrewbythebay.org 974-4366 x106 4 yr. – Grade 5 & Vacation Bible School	Erin	Current: Ann & Betsy		
55. Religious Education PREP – Stephanie Gettings sgettings@archbalt.org 974-4366 x102 Grades 6-12	Stephanie	Current: Brendan		
56. Youth Ministry – Stephanie Gettings sgettings@archbalt.org 974-4366 x102	Stephanie	Carolyn		
57. RCIA – Stephany Crane scrane@standrewbythebay.org 974-4366 x103	Stephany	Jen	Y (duplicate)	
58. RCIA-R – Stephany Crane scrane@standrewbythebay.org 974-4366 x103	Stephany	Jen	Y (duplicate)	
59. Sponsor Couples – Dan and Stacie O’Sullivan seah2o-dwo@comcast.net 384-9047	Chris	Chris		
60. Walking with Purpose – Chanda Manturak mcmanturuk@gmail.com 975-5033	Audrey	Audrey		
61. St. Andrew Fisher of Men Bible & Catechism Study. Jim Bors. jbors1@verizon.net . 757-5233	Jim	Jim	Y (duplicate)	
62. Beer & Barron Men’s Fellowship – Tim Feist timothyfeist@gmail.com 918-845-8540	Jim	Jim		
63. Knights of Columbus – Grand Knight – Jeremy Shutt kofc11552gk@gmail.com 443-223-7077	Rick/ Jim	Rick/ Jim	Y	
<u>Liturgy Committee:</u>				
64. Chairperson – Zachary Stachowski zstachowski@standrewbythebay.org 974-4366	Zack	Current: Audrey		
65. Altar Servers – Shelly Reid shellyreid@verizon.net 974-0743	Betsy	Betsy		

66. Family Liturgy – Andrea Snodgrass	thesnods@verizon.net	349-9329	Audrey	Audrey		
67. Eucharistic Ministers – Linda Dei	lindajdei@gmail.com	757-6093	Carolyn	Carolyn		
68. Lectors – Jim Bors	jbors1@verizon.net	757-5233	Jim	Jim	Y (duplicate)	
69. Art and Environment – Mary Pat Grover	mpgrover72@gmail.com	533-5694	Roger	Roger		
70. Music Ministry – Zachary Stachowski	zstachowski@standrewbythebay.org	974-4366	Zack	Anne		
71. Sacristan – Lin Chronister	raychronister@comcast.net	757-3725	Audrey 4	Audrey	(duplicate)	
72. Sacristan – Sarah Sturm	sturms@nationwide.com	757-0081	Audrey 5	Audrey		
73. Ushers – Ray Chronister	raychronister@comcast.net	757-3725	Rick	Rick		
74. CLOW – Nancy Butowski	nbutowski@verizon.net	643-6293	Roger	Roger		
75. Intercessory Prayer Group – ff Bors	jbors1@verizon.net	757-5233	Jim	Jim	Y (duplicate)	3
<u>Justice & Life Committee:</u>						
76. Chairperson – Chris Figueras	figwheat@msn.com	349-1296	John	Current: John		
77. My Sister’s Place – Maureen Bennett	bennettm2@verizon.net	349-1123	Betsy	Betsy		
78. Chores & Mores – Jim Fons	fons@verizon.net	757-6983	Chris	Chris		
79. Emergency Winter Shelter – Lori Limbacher - Marie Dunmyer	lorilimbacher@comcast.net mdunmyer@verizon.net	544-3946 757-1869	John	John		
80. Habitat for Humanity – Glenn McKnab	glenn.mcknab@hp.com	626-8182	Carolyn	Carolyn		
81. Health Ministry – Mark Rossettiparipassou	paripassou@yahoo.com	544-1138	Brendan	Brendan		
82. Justice & Peace – Jeanne Sequeira	jeannesequeira@gmail.com	793-4831	Betsy	Betsy		
83. Lighthouse Shelter – Pat Ruck	patriciaruck@comcast.net	974-5111	Rick	Rick		
84. My Brother’s Pantry – Linda and Tim Rzepkowski	lrzepkowski@aacps.org	349-8859	Chris	Chris		
85. Respect Life – Maureen Stansell	mstansell@verizon.net	757-4132	Jen 8	Jen		
86. St. Vincent de Paul – Corinne Eby	corrie917@aol.com	757-0642	John	John		
87. Tree of Compassion – Jeanne Sequeira	jeannesequeira@gmail.com	793-4831	Brendan	Brendan		
88. Ranger Rosaries – Jim Bors	jbors1@verizon.net	757-5233	Jim	Jim	Y (duplicate)	4
89. Sister Parish Committee – Helen Maher	hgmaher@aol.com	571-8419	Carolyn	Carolyn		
90. SPAN Liaison – Joann McKnab	jmcknab@verizon.net	626-8182	Roger	Roger		
<u>Social Committee:</u>						
91. Chairperson – Marie Dunmyer, Laura Griffin, Jackie Scruggs			Susanne	Current: Susanne		
92. St. Andrew’s Softball – Bill Zielinski	william.zielinski@limbachinc.com	757-7381	John	John		
93. Welcoming – Glenn McKnab	glenn.mcknab@hp.com	626-8182	Roger	Roger		
94. Preschool – Director – Beth Dunleavy	bdunleavy@standrewbythebay.org	974-1994	Jen	Jen		
95. Moms’ Morning Out – Beth Dunleavy	bdunleavy@standrewbythebay.org	974-1994	Betsy	Betsy		
96. Scouts – Dwayne Sharp	scout31dad@yahoo.com	630-464-9094	Brendan	Brendan		