

SABB Pastoral Council Meeting Minutes
7:00-9:00 PM Monday 13 April 2015

Present: Fr. Jeff Dauses, Rick Brewer, Audrey Carbine, Giulia Carbine (Youth Rep.), Roger Crane, Mike Lehr, Susanne Lipscomb, Chris Mirenzi, Jen Minor, John Phelan (Sec.), Anne Storey

Absent: Jim Bors (Pres.), Brendan Walshe, Betsy Werthmann (VP)

Note: This meeting was rescheduled from 6 April 2015.

7:00 “Come Holy Spirit” Prayer

7:05 Lectio Divina with ACTS 4:32-35

7:10 Fr. Jeff Update

- Archdiocesan Capital Campaign kicking off soon with a series of receptions in the upper hall.
- Lisa Fransechini is still working the Youth Minister transition
- Tim Feist’s Parish Honor will be celebrated at the 1030 7 Jun Mass. Parish Picnic to follow.
- Jim Bors has discerned a vocation to the priesthood and has been accepted into the seminary starting in the fall of 2015

7:20 PC 2016 Budget submission

- Donuts and Bagel costs are no longer in the PC budget. Instead they will be paid for out of administrative funds. Budgeted amount will be the same as the actuals from the most recent year.

7:25 Sister Parish Visit 20-27 April

- PC luncheon with our Sister Parish reps is scheduled at 1 PM Sunday, 26 April at a place TBD. Those who said they will attend: Fr. Jeff, Audrey, Jim, Susanne, Mike, and Chris.
- Giulia said that the Youth Group will meet with our Sister Parish reps on the afternoon of 25 April

7:35 Subcommittee Status

- **2014-15 Parish Honors – Susanne, Jen & Audrey**
 - All parish honors have been presented except to Tim Feist. His will take place 9 Jun.
 - The team will update and submit the MOM to Fr. Jeff for posting on the PC page on the SABB website
 - Lesson learned: This year was plagued by inclement weather and illness causing multiple rescheduling of awarding the honors.

- It had a different feel than in past years when all of awards were presented on the same weekend.
 - PC participation at the service and reception should be more active than it was.
 - The “Social Committee” prefers to be called “Hospitality Committee”.
- **2015 PC Election – John, Roger, and Brendan**
 - PC election is scheduled for 2-3 May. Ballot will be in the bulletin 25-26 April as a read ahead. We have five candidates and may have a 6th.
 - Volunteers to help John with counting votes after each mass: 5PM Roger; 8AM John; 930AM Chris; 1130 AM Rick.
 - The team will update and submit the MOM to Fr. Jeff for posting on the PC page on the SABB website
- **PC Constitution Review -- Chris, Betsy, and Mike**
 - A work in progress. Subcommittee, when ready, will send out a revised constitution for comment and make updates as appropriate. Updated version will be presented at a future meeting. Goal is to have all comments incorporated in the near final version.
 - Discussions to continue after the June turnover of PC officers and membership.
- **2016 PC Discernment Process -- Rick, Audrey and Anne**
 - The team provided the attached document as a read ahead for this meeting. It contains information on several processes used successfully in other parishes. The PC is requested to review the document and submit comments and recommendations to the Sub-committee.
 - Discussions to continue after the June turnover of PC officers and membership.
 - Related item discussed without resolution – how to advise the parish and potential PC members on what the PC does. Some thoughts expressed at the March meeting that may still require follow-up.
 - *Current Council members did acknowledge that there was little information about the actual PC responsibilities and tasks provided to potential candidates. Some thoughts on how to improve that.*
 - *PC Facebook Page? Who will maintain?*
 - *PC Twitter Account? Who will maintain?*
 - *Better representation on SABB website under Pastoral Council? Action was taken for PC to review what is already there and to come up with recommendations for the next PC meeting.*
 - *There: Constitution and by-laws, Five year vision, Minutes of all meetings, current members with email addresses.*
 - *Not there: PC MOMs – Election MOM and Parish Honors MOM. What else? Retreat?*
 - *Possibly needed: An eye-catching PC bumper sticker*

8:15 Annual Review and reflection of the Parish Vision Statement: *“What part(s) of the Vision are not in the current vision or scope of existing parish ministries or the Pastoral Staff? What is the PC’s role, if any, in helping “activate” these aspects of the Vision?”* (Standing agenda item)

“Worship and Prayer”- neighborhood gathering of parishioners

- Mike Lehr said he could host up to 40 people at his house after 18 June. It will be a potluck event.
- Jen and Betsy have written a first draft of the invitation and will revise it.
- Fr. Jeff suggested that the invitation can say that there will be a prayer service, but not a Mass. He is always on call and can't guarantee his presence.
- Father Jeff will have the staff run the filter to figure out the closest parishioners to Mike's house.

8:40 Other Topics

- **Youth Group** – in addition to meeting with our Sister Parish reps on 25 April, the Youth Group will host them at their Bingo by the Bay fundraiser that evening. There is a youth group retreat on 19 April and a Conference on 9 May.
- **Request for PC Orientation Leadership volunteer** – Fr. Jeff agreed to lead this on Saturday morning 13 June.
- **Request for PC Retreat Leadership volunteer** – Audrey and Ann agreed to coordinate this in September, date TBD.
- **3 May Donut Sunday**. Susanne agreed to be responsible for coordinating and picking up the donuts. Volunteers assisting Susanne: 8AM - Mike, 930 AM – Jen, 1130 AM Audrey.
- **May Leadership Potluck** for incoming/outgoing PC members – 22 May at the Phelans. Invitees to include Staff, Deacons, PC and other parish leaders. Fr. Jeff took the action to recommend the guest list.
- **Next PC meeting**. Because of the work still before us, the consensus is that we should hold the 4 May PC meeting at SABB rather than a restaurant. Post meeting, Susanne suggested that we meet at her house at 630 PM.

8:58 New Business -- None

9:00 Prayer to St. Andrew

May Agenda items:

Final meeting of the current Pastoral Council. Focus on near term actions and initiatives. Then discuss longer term initiatives that will carry over to the next council.

*PC Election results and PC Orientation plans

*Neighborhood gathering at Mike's house

*San Francisco de Asis action items/discussion from Youth group meeting 25 April and PC 26 April Luncheon

*22 May Potluck

*Potential Turnover items

3 in 1

PC Constitution Review (Betsy, Chris, Mike)

2016 PC Discernment (Rick, Audrey)

PC advertising?

PC long term role in Sister Parish relationship
Annual Review and Reflection on Parish Vision Statement
What else?

Calendar:

May 2015

2, 3 – PC Election
3 – Donut Sunday (PC)
4 – PC Meeting 6:30 – 9 PM Susanne's home
22 – SABB Leadership Potluck – John's home
30 – 3 year terms end/begin for 4 old/4 new PC members

June 2015

1 – PC Meeting 7-9 PM, ALC
8 – Parish Picnic
13 -- New PC Orientation and Officer Election
14 – Welcome Brunch for new parishioners after 1130 Mass

Outline of the Discernment Model for Choosing Members of parish

Pastoral Council

April 2015

There is a wide variety of models for choosing members of a parish pastoral council. St. Andrew by the Bay currently utilizes the election model in which the parish as a whole is invited (annually) to nominate individuals (themselves or other parishioners) to serve as pastoral council members. The names are placed on a ballot and an election is conducted on one weekend in the spring. The three individuals receiving the most votes are selected, and the pastor chooses a fourth new member.

There is reason for less than full satisfaction with the election method: many people dislike having to place their name and bio on a ballot and so do not “run”. Many see this model as a popularity contest. The election model, because it is based in part on who is most recognized and esteemed, virtually eliminates from service sub-groups of the parish, for example those recently arrived, the quiet or shy who may nevertheless have the vision and maturity to serve, etc.

The discernment model for the selection of parish council members is an alternative to the election model that addresses the most important concerns in selecting new PC members: that prospective councilors must be informed about what the work of the pastoral council is, and to recognize the gifts and abilities they possess that can be used for the good of the parish through service as a counselor.

Many dioceses in the US offer guidelines for the selection of new council members based on the discernment method. The following is the Diocese of Trenton, and the Archdiocese of Los Angeles’ suggestions which we feel would work well at St. Andrew by the Bay.

Selecting New Members for the Pastoral Council:

1. An ad hoc sub-committee of the existing council is formed for the selection of new members.
2. The pastor writes a bulletin/e-newsletter insert describing the role of the council.
3. Concurrent with the insert, the pastor/current council president invites interested parishioners to come to an informational meeting at the parish where the pastor will talk about the pastoral council, and give insight into what kinds of individuals serve on it. It will also be made clear what is required of council members regarding their time commitment. Members of the ad hoc committee, too, can participate in this meeting. The pastor invites those assembled to consider the kinds of gifts (spiritual, secular experience, etc.) they each possess, how those might contribute to the good of the parish, and finally if they think they are being called to serve on the council.
4. At the end of the meeting, parishioners nominate themselves or one another with an eye to the appropriate gifts or talents they would bring to the council.

5. The names of all the interested are submitted to the pastor and the council as a whole, who together discern and select the new members. The pastor may reserve his prerogative to appoint a fourth new member.

The happy result of this method of choosing new pastoral council members is that a group of interested parishioners is instructed by the pastor on the role of the council and its membership. Some will step aside because they don't truly feel called, don't feel they have the requisite gifts, or the time commitment would interfere with their current duties. The group of potential new members that remains will have a relatively clear idea of what the council is and what they can bring to it. All who attend the meeting will be better informed, and with consideration of how their gifts and abilities can contribute to the good of the parish through council membership, they will leave the meeting a little better formed, as well. The group that steps aside one year may step up again in the future.

This is a bare outline; there's much that should be added, such as the details of the discernment component of the information meeting, which will be of general value in forming parishioners who may be interested in service. In terms of a timeline, the council may want to discuss the points above early in summer '15, and decide to proceed with this method instead of an election for new PC members in spring 2016.