

SABB Pastoral Council Meeting Minutes
7:00-9:00 PM Monday 9 March 2015

Present: Fr. Jeff Dauses, Rick Brewer, Audrey Carbine, Julia Carbine (Youth Rep.), Roger Crane, Mike Lehr, Susanne Lipscomb, Jen Minor, John Phelan (Sec.), Anne Storey, Betsy Werthmann (VP)

Absent: Jim Bors (Pres.), Chris Mirezzi, Brendan Walshe

Note: This meeting was rescheduled from 2 March 2015 because of inclement weather.

7:00 “Come Holy Spirit” Prayer

7:05 Lectio Divina with 1 Corinthians 1:22-25

7:10 Fr. Jeff Update

- Youth Ministry Leadership is in transition. Stephanie Gettings, Coordinator of Youth Ministry, plans to depart that position. For the next few months, she and Lisa Fransechini will work in tandem to prepare for the search for a new Youth Minister.
- Men’s Holy Hour is scheduled Thursday 12 March.
- Snow removal folks have been very responsive.
- Sister Parish, San Francisco de Asis (SFdA) visit has been rescheduled to April 20-27. Helen Maher will implement her previous plans. Drivers and translators are needed. A special meeting of PC needs to be scheduled, possibly in conjunction with a social event.

7:25 Subcommittee Status

- **2014-15 Parish Honors – Susanne, Jen & Audrey**
 - Due to inclement weather on Saturday 21 Feb, presentations and reception are rescheduled to 21 March for Salt of the Earth (Pat and Laura Griffin) and Loaves and Fishes (Walking with Purpose; Gisela Barry). Presentation of Loaves & Fishes for the Adult Choir and Tim Feist will take place Sunday 22 March at the 0930 Mass.
 - As many PC members as possible are requested to participate in the mass and the reception. PC volunteers were requested to assist with reception setup and food in conjunction with the Hospitality Committee and the K of C.
 - Scripts with citations to be provided to Jim Bors by Susanne/Jen/Audrey. Jim to read or find a backup if travel precludes his presence.
 - We looked at Parish Honors dates for 2015-2016 and picked 12 March 2016.
- **2015 PC Election – John, Roger, and Brendan**
 - PC election is scheduled for 2-3 May.
 - Bulletin announcement was run for two weeks and PC testimonials were delivered at each Mass on 7/8 March (Bors, Phelan, Crane, and Mirezzini) with support after mass by the remainder of the PC.
 - We have several interested parties who have requested and received candidate forms, but no firm commitments yet.

- Subcommittee proposed that PC members continue to take advantage of Lenten Friday night activities, Walking with Purpose, and Catholic Men's Fellowship Conference to ask individuals directly to consider joining the Pastoral Council.
- Action item regarding absentee ballots was closed. Last year, we ran a note in the bulletin with the slate of candidates the week before the election, that offered parishioners the opportunity to submit an absentee ballot to Kamal (this year, John) via an email note naming their three choices. Close out, noon Saturday.
- **PC Constitution Review (Chris and Betsy)**
 - Council consensus is that the PC constitution is outdated and should be brought in line with the current functions. Since it includes detail on the annual PC election process, it is tied directly to another current PC initiative to examine whether a Discernment Process vice Election Process is appropriate to selecting new members on an annual basis.
 - Following the dive into detail that took place at the February meeting, and in Chris's absence from the March meeting, Betsy said that the subcommittee approach now is to complete the review, make recommendations on substantive changes to include draft wording, distribute the draft in advance of an upcoming meeting and then reopen the discussion to gain PC consensus on how to proceed.
 - It is likely that this task will not reach closure with this PC membership and will be continued after the election.
- **2016 PC Discernment Process (Rick and Audrey)**
 - Rick and Audrey came to the March meeting with some initial thoughts and questions.
 - Council consensus is that a discernment process must be advertised and open to the entire parish to ensure broad representation.
 - The Bulletin announcements and PC testimonials probably need to continue for general outreach and as a matter of record that all parishioners are invited.
 - Personal outreach by PC members and possibly ministry leads remains the most effective means of getting folks to join the slate.
 - Current Council members did acknowledge that there was little information about the actual PC responsibilities and tasks available to give to potential candidates. Some thoughts on how to improve that:
 - PC Facebook Page? Who will maintain?
 - PC Twitter Account? Who will maintain?
 - Better representation on SABB website under Pastoral Council? Action was taken for PC to review what is already there and to come up with recommendations for the next PC meeting.
 - There: Constitution and by-laws, Five year vision, Minutes of all meetings, current members with email addresses.
 - Not there: PC MOMs – Election MOM and Parish Honors MOM. What else? Retreat?
 - Possibly needed: An eye-catching PC bumper sticker
 - It is likely that this task will not reach closure with this PC membership and will be a continued task after the election.

8:10 Annual Review and reflection of the Parish Vision Statement: *“What part(s) of the Vision are not in the current vision or scope of existing parish ministries or the Pastoral Staff? What is the PC’s role, if any, in helping “activate” these aspects of the Vision?”* (Standing agenda item)

- “Worship and Prayer”- Revisit neighborhood gathering of parishioners idea discussed at the January PC meeting.
 - Consensus of the PC is that offering a neighborhood Mass at a parishioner’s house with a post-mass pot luck is worth trying. Goals are:
 - Establish a SABB relationship within a neighborhood
 - Invite registered, but non-attending parishioners to a local event.
 - Potential test neighborhoods were identified with the notion of selecting one for the trial run.
 - Atlantis – Mike Lehr
 - Cape St. Claire – Susanne Lipscomb
 - Revell Downs – Tim Feist
 - Potential hosts to offer dates and estimate how many they can host
 - Fair weather/outside Mass and Potluck
 - Foul weather/inside Mass Potluck
 - Parish staff only will access addresses of registered parishioners
 - Identify nearest neighbors up to some limit that could be invited.
 - Do the mailing with RSVP information.
 - PC write the invitation for staff to mail and script the event with the host.
 - Jen and Betsy took this on.
 - We did not identify who would field RSVPs and Potluck offerings
- “Learning and Proclaiming the Gospel” - Prepare through reading the attached vision statement and the implementation ideas.
 - Tabled for another meeting.

8:35 Pastoral Council Budget Submission for FY16: Data for FY15 and what should we put in for 2016?

2015 Data Provided

<u>Expense Accounts</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Remaining</u>
• PC Retreat	\$468	\$300	\$0
• Sunday Donuts/Bagels	\$1,334.08	\$1500	\$165.20
• May Day Flowers	\$0	\$300	\$300

PC Consensus is that \$475 is a good number for the FY16 retreat. We did not discuss May Day flowers. The Bagel/Donut budget was tabled pending clarification on what the current actuals represent. Total seems high. There could be a mixing of expenditures among PC Bagel Sunday, a K of C bagel/donut initiative, and the normal SABB Donut Sunday.

Action taken and invitations sent for a 6:30 PM meeting among interested parties prior to the 7PM PC meeting on 6 April.

8:50 Other Topics

- PC members are invited to the 15 March Welcome Brunch for new Parishioners
- Susanne agreed to be responsible for coordinating 3 May Donut Sunday – discussion topic for April meeting
- Archdiocesan Capital Campaign coming (Fr. Jeff)
 - Initiated by the Bishop for Basilica /Less wealthy parish capital improvement as well as Catholic Education. It is NOT the same as:
 - Archbishop Annual Appeal
 - SABB dedicated Capital Campaign
 - Until we reach our parish goal, 80% to the Archdiocese and 20% to SABB. After reaching the goal, additional funds shared 20% to Archdiocese and 80% to SABB.
 - SABB funds will be split evenly between repaving our parking lot and our growing endowment for Faith Formation.
- May Leadership Potluck for incoming/outgoing PC members – 22 May at the Phelans. He requested assistance with identifying the normal invitees and in using an online invitation application.

8:58 New Business -- None

9:00 Prayer to St. Andrew

April Agenda items:

*Subcommittee Status

2014-15 Parish Honors – Any Lessons learned? (Susanne, Audrey, Jen)

2015 PC Election – assess our status regarding the slate; election volunteers; remaining action items (John, Roger, Brendan)

PC Constitution Review (Betsy, Chris, Mike)

2016 PC Discernment (Rick, Audrey)

*Annual Review and Reflection on Parish Vision Statement

Revisit Worship and Prayer – neighborhood initiative (Betsy, Jen)

Learning and Proclaiming the gospel (Jim)

*Sister Parish 20-27 April visit – when PC is to meet with our guests

*3 May Donut Sunday coordination

*22 May Leadership Potluck for incoming/outgoing PC members coordination

Calendar:

March 2015

1 – Donut Sunday (SVDP)

9 – PC Meeting 7-9 PM, ALC, Liturgy Committee Report (Zack Stachowski)?

15 – Welcome Brunch for new parishioners

21 – Parish Honors presentation and reception

(31 – *Easter Break AA Cty Schls*)

April 2015

(1 - 6 -- *Easter Break AA Cty Schls*)

2 - 5 – Triduum

6 – PC Meeting 7-9 PM, ALC

May 2015

2, 3 – PC Election

3 – Donut Sunday (PC)

4 – PC Meeting 7-9 PM, ALC

22 – SABB Leadership Potluck

30 – New PC Orientation and Officer Election

30 – 3 year terms end/begin for 4 old/4 new PC members

June 2015

1 – PC Meeting 7-9 PM, ALC

8 – Parish Picnic

14 – Welcome Brunch