

SABB Pastoral Council Meeting Minutes
Monday December 3, 2018

Attendance: Fr. Jeff Dauses, Traci LaValle, Sarah Smith, Denise Crothers, Denise O'Neill, Chuck Simpson, Scott Carson, Finance Council Rep – John Phelan, Mike Riffin.

- **Began Meeting with Prayer**

Come Holy Spirit, fill the hearts of your faithful and kindle in them the fire your love. Send forth your Spirit and they shall be created. And you shall renew the face of the earth. Let us pray. O God, Who didst instruct the hearts of the faithful by the light of the Holy Spirit, grant us in the same Spirit to be truly wise, and ever to rejoice in His consolation. Through Christ our Lord. Amen.

- **Lectio Divina** ("Divine Reading") 2nd Sunday in Advent - Gospel LK 3:1-6
In the fifteenth year of the reign of Tiberius Caesar, when Pontius Pilate was governor of Judea, and Herod was tetrarch of Galilee, and his brother Philip tetrarch of the region of Ituraea and Trachonitis, and Lysanias was tetrarch of Abilene, during the high priesthood of Annas and Caiaphas, the word of God came to John the son of Zechariah in the desert. John went throughout the whole region of the Jordan, proclaiming a baptism of repentance for the forgiveness of sins, as it is written in the book of the words of the prophet Isaiah:

A voice of one crying out in the desert: "Prepare the way of the Lord, make straight his paths. Every valley shall be filled and every mountain and hill shall be made low. The winding roads shall be made straight, and the rough ways made smooth, and all flesh shall see the salvation of God."

- **Discussion Items**

- **Update-John Phelan (Finance Council)**

- Traci introduced John Phelan our guest from the Finance Council. John passed out copies of the FY2019 SABB Budget Report.
- John reported that that SABB budget is in good shape; there is currently a five-month surplus.
- Walked though several key areas: Offertory collections are still consistent.
- Preschool is self-sufficient; used excess to redo classrooms.
- Spoke about special gifts and special collections such as San Francisco De Asis Scholarship Fund and Disaster Relief.
- We also discussed the Inter Parish Loan Fund and how that works in conjunction with the Parish Loans
- Money Managers for the Archdiocese work with the Parishes and the management of their funds.
- Talked about the 10K donation to ACT over the next five years.
- Parish Council will look into ways to donate some of the funds to some of the Outreach Programs.
- Chuck will talk to Chris Figueras who will contact Kristin Walsh about the Outreach Committees.
- Asked about the Housing Project for the Homeless and the House of Hope

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- **Ministry Summit and Ministry Fair Feedback--Chuck and others**
 - Chuck provide details on Feedback from Ministry Summit and Fair.
 - Decision was to hold the Ministry Summit during the SABB 2019 Ministers Appreciation and Enrichment Luncheon after 11:30 Mass – January 13, 2019.
 - Fr. Jeff will send out the link to sign up for the Luncheon.
 - Ministry Fair will be held September 14-15, 2019.
 - Fr. Jeff will work with Kathy to schedule the events on the SABB Calendar.
 - Only 28 of the 48 who said they would attend actually attends: 21 Ministry Representatives, 2 Guests and 5 other Parish members.
 - Walked through the answers to the following questions from the Summit:
 - **Something Else Hit Me?**
 - **What Else Should Our Parish Do to Continue to Nourish Ministry Discipleship?**
 - **How Often Should the Ministries get Together? Future Topics?**
 - Decided we need to get the word out earlier in 2019.
 - Get name tags for Ministry Leads and an Open Microphone so folks can share why they are involved in their respective ministries.
 - Make the Summit look like fun to draw on the younger Parish members.
 - Need to look at what worked and what did not work prior to the next Summit.
 - Need to look at the ministries and discernment process for them. This Summit was looking at what ministries need support.
- **Communication--Marc and Scott**
 - Marc was not present; so, I captured some of the notes that Marc shared after the Retreat based on his discussion with Lauren Gibeault – Student Ministry Director from Bay Area Community Church.
 - **Lauren noted that a lot of Christian communities locally are having a difficult time engaging this demographic. The only amount of success is a church called Downtown Hope on West Street in Annapolis which caters to this demographic. They discuss in large group a weekly message from the Gospels and how that can be applied to modern daily life. A music performance and lunch/dinner completes their weekly gathering for worship. Note that the music tends to be on the more MODERN side (i.e., "pop" music) yet includes the message of the week's Homily, for lack of a better term. Small groups are organized informally yet occur on a weekly basis, either at their church itself or at a member's home (whichever is agreed to be most convenient). Speaking to their musical director personally, I can say that congregants' participation is what can be expected across all denominations = a core group that is always there, another, larger group that attend regularly, but not frequently and finally a fringe group that attends as the mood strikes, closer to major holidays or when a performance has been announced (meals included). They discussed working to engage the 18-25 community. Lauren sent Marc a couple of books that may be useful - Slow Fade and Growing Young.**

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- Scott was at the meeting and stated the need to get more input on Interfaith. Scott to talk to Fr. Jeff about Sean King.
 - Fr. Jeff mentioned the meetings that are held once a month with Clergy and Pastors; however, felt it a better idea to reach out to Church of the Nativity.
 - Final Decision was to reach out to the Church of Nativity in Timonium – Traci mentioned that Al Walsh would be willing to come out and talk to us.
 - We also discussed contacting Chelsea Tyson at Church of the Nativity about Podcast.
 - We need to determine the purpose of communication if not the bulletin
 - What media provides the best reach. Look at our website; Kathy Beard maintains our website.
 - Scott will reach out to Marc and see what additional information they can gather from Bay Area Community Church and Church of the Nativity.
 - **Parish Honors detail plan--Mike and Sarah**
 - Mike sent out details on announcements, dates, forms, etc.
 - Parish Honors Form and other 2017 material has been updated to reflect the 2017 recipients and 2019 Schedule of events.
 - Mike will follow up Kathy Beard on March 10 date for Parish Honors Award Ceremony in the Upper Hall.
- Schedule of events:**
Jan 20 - Announcement in parish email blast
Jan 26-27 - Nomination form included in bulletin and announcement before church
February 3 - Announcement in parish email blast
February 10 - Announcement in parish email blast
February 17 - Announcement in parish email blast
February 24 - Nomination Forms Due
February 25 - Parish Honors Committee meets to select recipients.
February 26 - Names of recipients due to Kathy Beard.
February 27 - Kathy Beard orders awards
March 5 - Certificate write-ups due to Kathy Beard.
March 10 - 11:30 Mass – Parish Honors Recipients Announced – Honors Celebration after Mass
- To do:**
Reserve room to meet on Feb 25
Box for forms in Narthex
Person in charge of planning reception
Schedule people to read announcement before Masses, January 26-27
- **Discernment process detail plan--Marc, Chuck, Denise C.**
 - Marc was not present; so, the team discussed tentative dates for the meetings, etc.
 - March 12, 2019 – Nomination Review
 - April 2, 2019 – Decision on New Council Members
 - Fr. Jeff will send the Team the Discernment information from last year.

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- Denise will create the Discernment Ad.
- **Retreat Next Steps**
 - Decided to forego this section due to time constraints. Will discuss at another Meeting.
- **SABB Update--Fr. Jeff**
 - No Staff Issues; Kudos to Sue, Christine, Jen and Stephanie.
 - Fr. Pavlik will be with us to the end of January; Fr. John loves his time at St. Andrew.
 - Fr. Jeff will have to look for someone else if Fr. John cannot continue beyond January.
 - Homily Series worked well; will continue through Advent. Kudos to Denise and Scott.
 - January 7 – Daphne Daily (Archdiocese of Baltimore, Office of Evangelization) will be with us to discuss Pastoral Planning.
 - Fr. Jeff has already spoken to Daphne about Worship Formation, Service and Stewardship.
 - Fr. Jeff spoke Archdiocese Annual Appeal and concerns about donations to Ministries.
 - Annual Appeal for Catholic Ministries will emphasize that Ministries will suffer.
 - SABB portion goes to St. Vincent De Paul Society, Tuition Assistance, Sister Parishes. Tuition Assistance.
 - This upcoming Appeal will be slightly different – One Third to Tuition Assistance and then the other Two-Thirds will be divided between the St. Vincent De Paul Society, Sister Parishes and Youth Work Camp.
 - A member from the Finance Council will attend the February Meeting.
 - Talk to Chris Figueras about the what Outreach Ministries we should be talking to in the future.
- **Important Dates**
 - December**
 - **19 - SABB Leadership Potluck – Donnelly’s Dockside – 7:30**
 - **26 -Jan 2 - Winter Relief Shelter**
 - January 2019**
 - **7 - Pastoral Council Meeting**
 - **13 - Volunteer appreciation event 12:30 PM-3:00 PM – Ministry Summit**
 - February 2019**
 - **4 - Pastoral Council Meeting**
 - **25 - Parish Honors Committee meets to select recipients.**
 - March 2019**
 - **4 - Pastoral Council Meeting**
 - **6 - Ash Wednesday**
 - **10 – Parish Honors Mass 11:30 - Celebration after Mass**
 - **12 - Pastoral Council Discernment Meeting - Nomination Review**

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April 2019

- **1** - Pastoral Council Meeting
- **2** - **Pastoral Council Discernment Meeting - Decision on New Council Members**
- **7&8** - Pastoral Council hosts Community Sunday (name tags and engagement over donuts)
- **21** - **Easter**

May 2019

- **6** - Pastoral Council Meeting
 - Set date for Pastoral Council retreat in September
- **TBD - SABB Leadership Potluck**
- **TBD - New Pastoral Council Orientation and Officer Election**

June 2019

- **3** - Pastoral Council Meeting
- **TBD - Parish Picnic**
- **End of June - 3-year terms end/begin for council members**
- **Intercessory Prayer Intentions**

Leader: For whom shall we pray? Please be comforted by letting us pray for those who are in need. Council members: State the prayer request and "Let us Pray" Everyone responds "Lord hear our prayer"
- **Closing – Parish Prayer to St. Andrew**

Dear Holy Patron, St. Andrew, We pray to you for our Parish, our Community, and our Families. Our Parish honors you because of your faith-filled response to the call of Jesus. As you brought your brother Simon Peter to the Lord, help us to lead the Community to a deeper knowledge and love of Jesus, O Holy Fisherman, guide us in our daily work and protect us when the waters of life become stormy. Care for us as a Parish touched by the beautiful waters of the Chesapeake and named in your honor. Intercede for our families; provide for our sick and needy; love our children; and lead back to the Lord those who have faltered in their religious duties; And bring us all at last to the joys of your company in eternal life, through Christ Our Lord. Amen
- **SABB Pastoral Council Calendar**

December

 - **19 - SABB Leadership Potluck – Donnelly’s Dockside – 7:30**
 - **26 -Jan 2 - Winter Relief Shelter**

January 2019

- **7** - Pastoral Council meeting
- **5 & 6** - Community Sunday (name tags and engagement over donuts)
- **13** - Volunteer appreciation event 12:30 - 3:00pm

February 2019

- **4** - Pastoral Council meeting
- **2 & 3** - Community Sunday (name tags and engagement over donuts)
- **24 - Parish Honor Nomination Forms Due**

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March 2019

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- 2 & 3 - Community Sunday (name tags and engagement over donuts)
- 6 - Ash Wednesday
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