

St. Andrew by the Bay
Minutes of the Pastoral Council Meeting Monday November 7, 2011

The meeting was called to order by President Tom Gallagher at 7:00 PM. The attendees were Father Jeff Dauses, Chris Cook, Chris Figueras, Terry George, Victor Puglisi, Lisa Kennedy, Susan Baum, Ben Mullaly, Glenn McKnab, Kamal Kardosh, Tim Feist. Chuck Kennedy was not in attendance.

The opening prayer, Lectio Divina – Sacred Reading – Matthew 25:14-30.

Father Jeff's Update

Parish Audit:

The change in pastor's from Father Martin to Father Jeff automatically triggers a Parish Audit. A review of the parish personnel files and financial oversight is in line and in good standing for the audit.

STAND Certification

All parish minister volunteers are required at a minimum to have completed an application for Volunteer Service and review the Archdiocesan Statement of Policy for Child and Youth Protection and the Archdiocesan Code of Conduct.

If a parish minister volunteer does have substantial contact with children while performing their duties for the ministry, they must fill out the application for Volunteer Service and in addition agree to a criminal background check and complete the STAND training which is available on-line.

Any ministry that does have substantial contact with children and all members are not in STAND compliance will not be able to meet or perform any duties until all members are STAND compliant. No ministry will by any means prevent youth from attending their ministry as a means to avoid STAND training.

The issue is serious and based on the 800,000 volunteers that have been vetted throughout the Baltimore Diocese, over 200 sexual predators have been identified and prevented from working in ministries in contact with children.

Upper Hall policies and Security:

Safety is the number one concern for security in the upper Hall and adjoining classrooms. The presence of children heightens this need for a secure process to allow visitors into the Parish buildings. It is required that all visitors to the Parish hall or any adjacent rooms check in to the Parish Office during business hours. Even if a visitor has their own key to the building, it is still required they let the Parish office know of their arrival and intentions so that everyone can be aware and not alarm others in the building of the visit.

Expanding CLOW:

Father Jeff is working towards expanding CLOW for the 11:30 and 9:30 masses.

Archdiocese Reconfiguration:

The planning for the Archdiocese reconfiguration is still moving forward and on track. Each parish will form a working committee to meet and work with other parish committees to discuss areas where each parish can work together to reduce cost and eliminate unnecessary redundancies.

Saint Andrews will form a committee that by Archdiocese design must be headed by Father Jeff and include the following:

- 1 member of the Parish Council
- 1 member from the Finance committee
- 1 of the corporators
- 1 member at large as chosen by Father Jeff

This committee has not been formed and is expected to meet with other Parishes starting in January, 2012.

Parish Corporators:

There was a question raised as to the role of the parish corporators. The Parish is a corporate entity (non-profit 501 3c), under the state of Maryland and must be and remain compliant under the law. The role of the two corporators (Robert Klein and Karen Sergent) is to sit on the Parish corporate board and review the laws to make sure the Parish remains in corporate compliance. The corporator's term is five years with a two term limit.

Father Jeff's Vision's:

- Father Jeff is hoping to establish a nursery with a paid nursery coordinator during the 9:30 and 11:30 masses.
- The Parish has a strong women's ministry in Walking with Purpose but there is not something similar for men. Having a ministry similar for men would be a great hope.

Old Business-

Annapolis by Starlight

The call for volunteers has received 2 people who would be willing to help with the location set-up and fund-raising. We are still in the process of trying to form a committee to help run this event and calls to specific ministries have been made soliciting their help.

The location of Annapolis by Starlight is still under review, but the date of 9/15 has been chosen.

The Ladies of Saint Andrew/Social committee will be invited to attend the Parish Council's December meeting to work together and share ideas on how to organize, prepare, and serve food for the event.

New Business –

Parish Office Guest: Erin Tate

Erin presented her work her at the parish and the support she provides as coordinator of religious education.

Parish Awards:

Lisa Kennedy has meet with Sister Mary T and is on track as an apprentice for this year's facilitation of the Loaves and Fishes and the Salt of the Earth/Light of the World awards.

Agenda for Next Meeting

- Continue the discussion on the Parish being more welcoming
- Discussion on the idea of allowing displays in the narthex of the church.

Respectfully submitted,
Ben Mullaly

Important Dates

Feast of Saint Andrew – Wednesday, 30 November, 2011
Executive Committee Meeting – Saturday, 3 December, 2011
Pastoral Council Meeting Monday, 5 December, 2011
Executive Committee Meeting – Saturday, 7 January, 2012
Pastoral Council Meeting Monday, 9 January, 2012
Executive Committee Meeting – Saturday, 28 January, 2012
Pastoral Council Meeting Monday, 6 February, 2012
Executive Committee Meeting – Saturday, 25 February, 2012
Pastoral Council Meeting Monday, 5 March, 2012
Executive Committee Meeting – Saturday, 24 March, 2012
Pastoral Council Meeting Monday, 2 April, 2012
Executive Committee Meeting – Saturday, 28 April, 2012
Pastoral Council Elections – 5 and 6 May, 2012
Pastoral Council Meeting Monday, 7 May, 2012
Pastoral Council Retreat – Friday, 18 May and Saturday 19 May, 2012
Mass in the Grass Saturday, 26 May, 2012 at 5 PM
Executive Committee Meeting – Saturday, 2 June, 2012
Pastoral Council Meeting Monday, 4 June, 2012
Start Time and Talent personal testimonies at each mass - Weekend of Aug 18/19th
Saturday and Sunday Ministry Fair - Weekend of Sep 8/9th
Annapolis by Starlight – Saturday, 15 September, 2012
Time and Talent Sign-up - Weekend of Sep 15/16th
Ministry Pot-Luck – Friday, 28 September, 2012

COUNCIL MEET & GREET

Sunday, 4 December, 9:30 AM Mass

Sunday, 8 January, 11:30 AM Mass

Saturday, 4 February, 5 PM Mass

Sunday, 4 March, 8 AM Mass

Sunday, 1 April, 9:30 AM Mass

Sunday, 13 May, 11:30 AM Mass