

ST. ANDREW BY THE BAY
Annual Report
June 2010



A Joyful Sign of God's Reign



OUR PASTOR'S PERSPECTIVE



Dear Friends:

I am happy to provide to all of you a recap of fiscal year 2009-2010 at St. Andrew by the Bay. We ended the year with a balanced budget and were able to accomplish much in the name of Jesus. We continue to be a gifted parish; for this I give thanks to God every day. As we continue to live our parish mission becoming a *joyful sign of God's reign* to our neighbors, I know that you are a vital part of this mission. My hope is that this report will give you a sense of pride in what God has been able to accomplish through us and our faith. I invite you, as you read this report, to prayerfully consider how you might come forward and give of yourself in our continued service of God and neighbor. St. Andrew, pray for us.

In the Peace of Christ,

Fr. Martin

OUR PARISH FAMILY

St. Andrew by the Bay is a parish of great cultural diversity with many dedicated ministries. Our parishioners and ministries are involved beyond our parish boundaries and welcome all, no matter age, ethnicity or spirituality. We thank everyone who has contributed to our success and community involvement.

We are an active and growing Catholic community of over 1600 families. The average age of our parishioner is 35. A large portion of the funds received through generous donations help fund our youth, adult and local community efforts as well as future projects. The Annual Report for the year ending June 30, 2010 will provide a summary of what we accomplished during our last fiscal year.

In the “Year for Priests” as declared by Pope Benedict XVI, Fr. Martin remains our pastor with Deacon Jim Monaghan as our pastoral associate and a permanent member of the staff. There are two other part-time deacons to assist Fr. Martin with all facets of the parish ministry, viz. Jack Conner and Dave Tengwall.

During the year, our parish was privileged to celebrate Sr. Mary Teresa Day’s 60th jubilee year as a Sister of Notre Dame de Namur. Sister joined our parish family in 1985 at the request of Fr. Art Bastress. Since the day Sr. Mary T. began her journey at St. Andrew by the Bay she has been leading our adults through RCIA and our children through the parish religious education program, RCIC and Vacation Bible School. At the end of this fiscal year, Sr. Mary T. retired from her position as Director, Religious Education after twenty-five years of service to our parish. We are thankful for all that Sister has shared with us.

WORSHIP AND PRAYER

Our Liturgy Committee plans and prepares the Sunday Liturgy, as well as Christmas, Lent and Easter. The Liturgical Art and Environment Committee also serves our parish by decorating the church throughout the various liturgical seasons.

During the week, there are four masses and one communion service offered. On the weekend there are four masses. The average attendance on a weekend is over 1000 individuals.

At each of these celebrations, volunteers provide music, lectors read the scripture, altar servers assist the presiding priest, Extraordinary Ministers of the Eucharist distribute communion and ushers welcome parishioners.

There are 283 ministers, including 18 health ministers who visit the sick. A weekly mass is recorded on DVD and available to parishioners that are unable to attend so that they can be a part of our parish celebration.

In addition to our daily and Sunday masses, our parish offers several ways for our parishioners to take part in the sacraments and enhance their prayer life. Anointing of the Sick is offered after each mass to give the grace of the Holy Spirit to those who are sick. Adoration of the Blessed Sacrament is available to all parishioners every Friday of the month until 3:00 pm.

Throughout the year, several Taize prayer services were offered and during Holy Week Morning Prayer Services were available based on the Liturgy of the Hours. On the Saturday of Memorial Day weekend, our first Mass on the Grass took place using our Bell Tower for the first inaugural mass. Many members of our parish also took home the Vocation Blessing Chalice and committed to praying for vocations for one week.

WORSHIP AND PRAYER (Continued)

Over 100 parishioners are involved in **Music Ministry**. Responsibilities are overseen by Zachary Stachowski, the Director of Music & Liturgy. The parish has an active Cantor program, two children's choirs (directed by Stephany Crane), the teenage Saints choir, a handbell choir (directed by Dan Sitomer), the contemporary music group (directed by Bob Klein) and the St. Andrew by the Bay Chorale. Music ministers are engaged in ongoing musical and liturgical education and formation via weekly rehearsals, various music publications, workshops, seminars and retreats. Members from the music ministry also assist by providing music for weddings, funerals and other sacramental services.

Through Zach's relationships in music the parish was fortunate to be the host of a concert offered by David Haas and Lori True. David Haas is the composer of several popular hymns such as "You Are Mine" and "Blest Are They".

The parish is thankful for Stephany Crane's twenty-two years of service to the children's choirs as she moves into a full time position in the parish as a Pastoral Associate overseeing the parish's faith formation programs.

Eighteen members of the **Prayer Shawl Ministry** knitted or crocheted 49 shawls for those who were sick, bereaved, or otherwise in need of comfort. Those who receive our shawls are comforted in the tangible reminder that they are wrapped in the loving arms of God and held in prayer by our community. Our knitting circle meets the first Tuesday of each month from 9:30-11:00am. Some members of the ministry knit at home, joined to our circle by prayer and intention. The shawls were presented to parishioners by staff and health and bereavement ministers.

Thirty-three grieving families were ministered to by 3 bereavement ministers, 6 funeral sacristans, 6 liturgical ministers, and 4 scribes

WORSHIP AND PRAYER (Continued)

who send cards. Our Bereavement Ministry sponsored an eight-week support group in the fall with 4 attendees, an on-going monthly support group attended by 12 people as they felt it was necessary, and an All Souls Day Evening of Prayer and Remembrance with 50 in attendance.

The Health Care Ministry has 17 ministers visiting shut-ins in their own homes, offering companionship, comfort, and bringing them the Eucharist. Eight health care ministers visit patients at the Annapolitan Convalescent Center, Anne Arundel Hospital, Skyway Manor, Cranberry Cottage and Riva Station.

SERVICE TO GOD'S PEOPLE

During this fiscal year, our St. Vincent de Paul Society received \$16,762 in contributions from such sources as the Poor Box, Lenten Fish Dinners, private donations, Tree of Compassion and the Archbishop's Annual Appeal. Of that amount, \$14,478 went to individuals requiring help with bills for rent, utilities, health care, transportation, etc.; \$2,546 went to a number of programs for the poor and needy, such as My Brother's Pantry, St. Vincent Camp, Prison Ministry and the Lighthouse Shelter. Total expenses were \$17,024. These amounts do not include the expenses for 30 dinners prepared each month for residents of the Lighthouse Shelter and more than 148 visits to individuals requiring assistance, either at home, in hospitals, in nursing homes, or in prison.

The Severna Park Assistance Network (SPAN) is also supported by our Parish and provides much needed assistance to the less fortunate people of our community.

On the second Monday of each month, members of the St. Andrew by the Bay Casserole Project prepare and serve the noon meal at

SERVICE TO GOD'S PEOPLE (Continued)

My Sister's Place, a Catholic Charities' day shelter and comprehensive resource center welcoming Baltimore's homeless women and children. Approximately 35 parishioners participate each month by preparing the meals at home and 8-10 of these volunteers deliver and serve the lunch. We are currently serving an average of 70 women and children a month.

The **Respect Life Committee** provides clothing, bedding, health and hygiene supplies to the primarily Latino community in the Allen Town Apartments. This committee also supports Annapolis Birthright, Mary's Center, and the annual Washington March for Life.

The **Social Committee** donated over \$3,800 from the Lenten Fish Dinners to the St. Vincent de Paul Society. Revenues from Oktoberfest and the Shrimp Feast go to PREP and Workcamp. This committee also purchases kitchen equipment, as needed, with any additional funds.

Our Parish hosted the **Winter Relief Shelter** from November 21 through 28th working together with the Arundel House of Hope. Shelter and food was provided to 30 homeless men and 10 homeless women in Anne Arundel County. Three hundred two volunteers prepared and served 111 breakfasts and dinners; 22 volunteers made and packed lunches; 36 volunteers supplied desserts; 10 volunteers entertained our guests; 79 volunteers served as hosts on various shifts; 10 volunteers drove to and from showers; 10 volunteers washed laundry; 24 volunteers transported and setup cots.

In June, the **Justice and Peace Committee**, with the Social Committee, planned and conducted the parish picnic at Sandy Point State Park. Approximately 75 parishioners attended and 50 from our sister parish, Transfiguration Catholic Community, in Baltimore.

In the fall, our Parish hosts an annual Sister Parish Covenant Celebration sponsored by Justice and Peace with the help of our Sister

SERVICE TO GOD'S PEOPLE (Continued)

Parish, Transfiguration. This celebration begins with a concelebrated Mass followed by a dinner and entertainment. In an effort to help our Sister Parish, \$6,000 is donated to them annually.

During Advent, this committee sponsors the Parish's Trees of Compassion. This past Christmas, our parishioners provided over 600 gifts to underprivileged individuals, families, YWCA Domestic Violence Shelter, Winter Relief Homeless Shelter, and donation of time to support Chores and More. Over \$7,000 was donated to the needy families of the Neo-natal intensive care unit of AAMC, Habitat for Humanity, Birthright, My Sister's Place, Sarah's House, SPAN, Camp St. Vincent and our sister parishes, San Francisco de Asis and Transfiguration Catholic Community.

Members of the committee maintain the Justice Calls and Social Justice kiosk in the Parish Center. The kiosk contains monthly parish bulletin entries and timely information pertinent to personally responding to the Social Gospel.

Chores and More serves many people in the Broadneck Community who may be shut in, elderly, temporarily homebound of any age, just home from the hospital, or persons of any age who need a short term helping hand. The program is sponsored by the churches on the Broadneck Peninsula. Volunteer services are available seven days a week. There is no cost or obligation to the recipient for the service.

Our parish continues its work of service to the poor through **Habitat for Humanity**. St. Andrew by the Bay has a covenant relationship with Arundel Habitat for Humanity to cooperate with prayer, money and working personnel to achieve the goal of providing adequate housing in Anne Arundel county. There are no meetings. The goal is to work one Saturday from 8:00am to 5:00pm per quarter.

The Ladies of St. Andrew by the Bay Ministry provide a means for

SERVICE TO GOD'S PEOPLE (Continued)

women of the parish to become acquainted and share their faith with one another the fourth Monday of the month from September thru May. The Ladies annual fundraising events include an afternoon tea, Christmas craft show, breakfast with Santa and Scrapbooking. Throughout the year, the Ladies make donations to St. Vincent de Paul, Sarah's House, Work Camp, Ranger Rosaries, PREP and Arundel House of Hope. Other activities include potluck dinners, Day of Reflection, Communion Breakfast, an annual Christmas party and sponsors of the AAMC blood mobile twice a year.

The Knights of Columbus is a fraternal organization, united in the works of charity. This ministry provides service in the areas of church, community, youth, family and council. Men who are 18 years of age or older and practicing Catholics are invited to join this group.

Faith-Full Families provides a resource for members of our church community with children of all ages to share in their faith through social, community and spiritual activities. This group's activities include game nights, children's Easter egg hunt and involvement in K4J –a program run by teens for younger children to grow in faith.

Walking with Purpose is a women's Bible study that meets on Thursday mornings. Their mission is to bring women to a deeper personal relationship with Jesus Christ by offering personal study and small group discussion and to link everyday challenges with solutions given to us through the teachings of Christ and the Roman-Catholic Church.

At the annual Social Ministry Convocation through the Archdiocese members of St. Andrew by the Bay received honors. Rita Ferry received the John Hook award for living the Gospel call to service and justice for her work with prison ministry and Ann and Andy Wagner received the Doris Johnson award for their work on social change by spearheading our sister parish relationships.

LEARNING AND PROCLAIMING THE GOSPEL OF JESUS

The Christian Formation Committee consists of the Parish Library, Sponsor Couples, RCIA/RCIA-C, PREP, Baptism Preparation and Adult Faith Formation. This Committee plans for and responds to the spiritual needs of our Parish.

The Right of Christian Initiation of Adults and Children (RCIA/RCIA-C) had one adult and one child in the program this past year. They were formally welcomed into the faith at the Easter Vigil.

During the year, 45 infants were baptized; 61 children received First Reconciliation; 80 children received their First Eucharist; and 54 young people were confirmed.

Sponsor Couples provided marriage preparation for 5 engaged couples this year and recruited one new sponsor couple.

Vacation Bible School enrolled 57 students ages 4 to 10 in its seventeenth year for a fun-packed Discovery Canyon, including Bible stories, crafts, music and church time. The students learned about people in the Bible and met new friends.

The Parish Religious Education Program (PREP) enrolled 630 students in preschool through grade 12. There were 88 volunteer teachers and aides who met 60-90 minutes per week for 26 weeks.

The Adult Faith Formation Committee and other ministries provided multiple learning opportunities. Their offerings included a Spirituality Seminar-"Living the Beatitudes"; a play offered on the life of St John Vianney (the patron saint of parish priests); a course given by Deacon Dave on "Understanding Catholicism" and Spirituality-on-the Go.

During Lent members of the parish staff led parishioners through Henri Nouwen's book "The Return of the Prodigal Son" based on Rembrandt's painting of the same name.

YOUTH MINISTRY

Youth ministry is growing and developing in the areas of leadership, service and faith formation. An active youth council of 20 members met monthly to plan and run all middle and high school social/service events, including the monthly middle school drop-ins and high school chill-outs. Big events hosted for middle school were the ice cream blast (40 in attendance) and the Monster Mash (90 in attendance). They organized the overnight Food Fast, attended by 40 high schoolers which raised \$2,071 for Catholic Relief Services and served as peer ministers for the Confirmation retreat.

Our youth devoted many hours of service in their commitment to be Disciples of Christ. Middle schoolers provided Christmas gifts of costume jewelry and hats, gloves, and scarves for women through Happy Helpers for the Homeless. Summer Madness was a collaborative event with four other parishes in which 10 youth and 3 peer ministers provided service to various centers and parishes in Anne Arundel and Baltimore counties.

Meghan Kennedy represented us on the Archdiocesan level by serving on the Archdiocese Youth Advisory Council. Carson Smith received the Archdiocesan Eagle of the Cross Award for his leadership services.

Our high schoolers participated in the Emergency Winter Shelter by meeting those in attendance, engaging them in conversation and playing various games with them. They also participated in our Christmas project for Happy Helpers for the Homeless by providing hats, gloves and scarves and perfume and lotion sets for women. Our high school youth served various parish functions such as: Breakfast with Santa, assisting crafters at the Craft Fair, the Lenten fish dinners and assisting Faith-full Families with K4J. Twenty-nine youth participated in Catholic Heart Workcamp, which took them to serve those in need in Lancaster, PA for one week.

YOUTH MINISTRY (Continued)

The middle school youth participated in a collaborative bowling night, which included 5 other parishes from our region. The high school youth participated in Rock the Park, a collaborative event with 10 other parishes in our region. This event included games, a concert and an outdoor liturgy.

The work of faith formation has continued with the implementation of new curriculum for both middle and high school. Two hundred sixty-eight youth were enrolled in the twice per month middle and high school PREP classes and 54 youth were confirmed. Our youth had the opportunity to participate in retreats, prayer services and monthly youth liturgies. Our youth leaders took active parts in ministry roles of the liturgy and Holy Week services.

PRESCHOOL

Preschool, staffed by a director and 10 teachers, enrolled 75 students. The school offers various programs for Pre-K, 3 and 4 year olds; Archdiocesan approved curriculum; sign language and Spanish; weekly science and music and movement programs; visits from the pastor and other pastoral staff members; monthly mass attended by parents and students; special lunch bunches; and a Mom's Morning Out Program for 2 year olds. The Preschool endeavors to meet the growing needs of the young families in our community and provides a warm, loving nurturing environment for students ensuring a successful start to the elementary school experience.

STEWARDSHIP OF THE GIFTS
GOD HAS ENTRUSTED TO US

It is important for all parishioners to see the great work that St. Andrew by the Bay is doing. It is through responsible stewardship that the Finance Council is able to provide you with this Annual Report. It is our goal to inform you of how your contributions are spent.

As the parish of St. Andrew by the Bay continues to grow, these activities and others that are formed to fulfill our mission help us continue to be “A Joyful Sign of God’s Reign”. These activities will require your time and talent as well as your generous donations. The cost of funding general upkeep as well as funding projects continues to increase each year.

By your ongoing, and even increased support, our Parish can continue to develop into the best community we can be, with the grace of God and the intercession of St. Andrew.

We need each person in the parish to contribute what they can of their time, talent, and generous donations to help us fund our next fiscal year as well as those in the years to come.

Parish Net Operating Income

The fiscal year ended June 30, 2010 finished favorably for the parish with a net income of \$107,989. With the combination of the generosity of the parish offertory and control over expenses, the parish was able to maintain a strong financial position during this difficult economic time.

Parish Revenues	\$ 1,306,268
Parish Expenses	\$ 1,198,279
Parish Net Operating Income	<u>\$ 107,989</u>

STEWARDSHIP OF THE GIFTS (Continued)

Parish Revenues

The parish received revenues from various sources totaling \$1,306,268 during the fiscal year ended June 30, 2010 as shown in Table 1. Offertory revenues provide the highest percentage of our income, 64%. The parish would benefit from more parishioners using electronic giving as a means of providing their charitable contribution since the revenues would be unaffected by external influences such as snow events and vacations.

In order to support various programs in the parish's Service to God's People within and outside the parish, \$95,968 was received through donations and various fundraising programs. These funds were used to support the Youth group's Catholic Heart Workcamp trip, our parish St. Vincent de Paul Society and the Emergency Winter Shelter. These donations were also distributed to Haiti relief and Little Sisters of the Poor as well as the second collections supported by the Archdiocese such as Peter's Pence, Retirement

Parish Revenue Sources

Offertory Collections	\$ 835,583
Other Operating Income	17,195
Operating Income from Investments	16,526
Specific Operating Area Income	348,213
Evangelization, Catechesis and Other Program Income	88,751
Total Income	<u>\$ 1,306,268</u>

Table 1. Parish Revenues

STEWARDSHIP OF THE GIFTS (Continued)

Fund for Religious, Catholic Campaign for Human Development and Holy Land.

Revenues totaling \$88,751 to support Learning and Proclaiming the Gospel of Jesus are received through tuition from PREP and sacramental fees and Youth Ministry programs.

The parish's participation in the Archbishop's Annual Appeal raised \$62,250 a 250% increase over the prior year's collection to support the Archdiocese's sponsored programs, agencies and ministries. Of the funds collected through our parish, 25% are returned to us and distributed to Youth Ministry, our parish St. Vincent de Paul Society and Transfiguration Catholic Community.

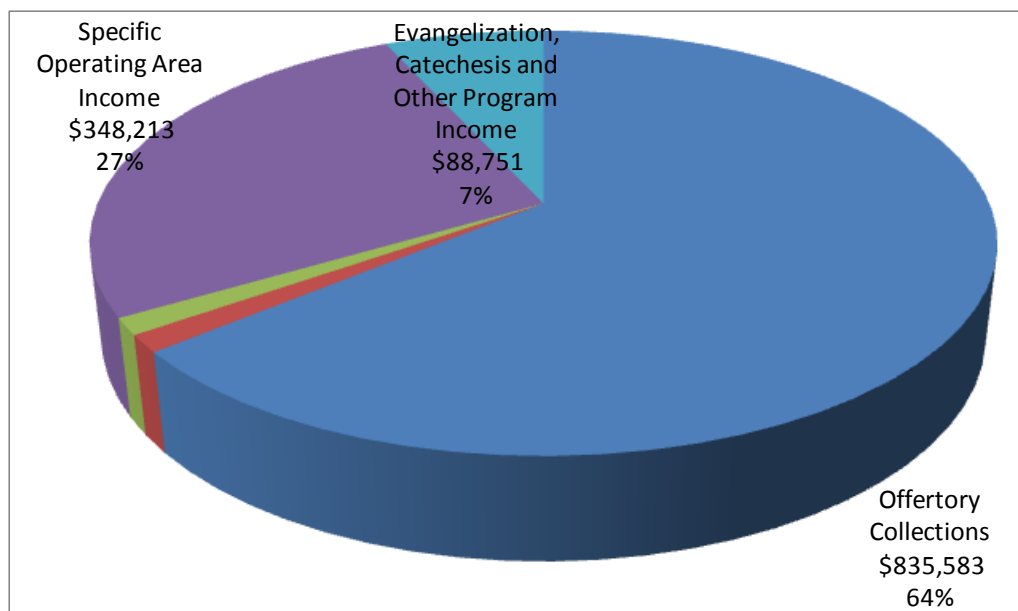


Figure 1—Parish Revenues—As a Percentage of Total Revenues

Some revenues are less than 2% of the Total Parish Income and therefore are not titled on Figure 1.

STEWARDSHIP OF THE GIFTS (Continued)

Parish Expenses

The parish expenses totaled \$1,198,279 for the fiscal year ended June 30, 2010 as shown in Table 2. The largest expense incurred by the parish is for labor and benefit expenses, 45%. Salary and benefit expenses include costs for clergy, the parish office personnel, religious education program administrators, our music and family life ministries, preschool teachers and our sacristans.

Expenses for cost of facilities and utility expenses make up 17% of the total expenses of the parish. The property expenses were primarily for the church and parish center utilities, cleaning services, and routine maintenance services, grounds maintenance, snow removal, property insurance, and rectory expenses. In this year of unprecedented snow fall the parish spent \$26,000 on snow removal. The parish is thankful for all the special contributions for this cost.

Parish Expenses

Cost of Facilities and Utilities	\$ 203,642
Administration Expenses	59,065
Worship Expenses	53,242
Specific Operating Area Expenses	124,888
Labor and Benefit Costs	536,714
Evangelization, Catechesis and Other Program Expenses	89,941
Archdiocesan Assessments (Tax)	<u>130,787</u>
Total Expenses	<u>\$ 1,198,279</u>

Table 2. Parish Expenses

STEWARDSHIP OF THE GIFTS (Continued)

The Parish is required to contribute a portion of its revenues (an archdiocesan tax) to the archdiocese to offset archdiocesan expenses. This expense amounted to \$130,787 for the fiscal year.

Specific operating expenses of \$124,888 are costs related to the Youth group's Catholic Heart Workcamp, our parish St. Vincent de Paul Society and the Emergency Winter Shelter. These donations were also distributed to Haiti relief and Little Sisters of the Poor as well as the second collections supported by the Archdiocese such as Peter's Pence, Retirement Fund for Religious, Catholic Campaign for Human Development and Holy Land.

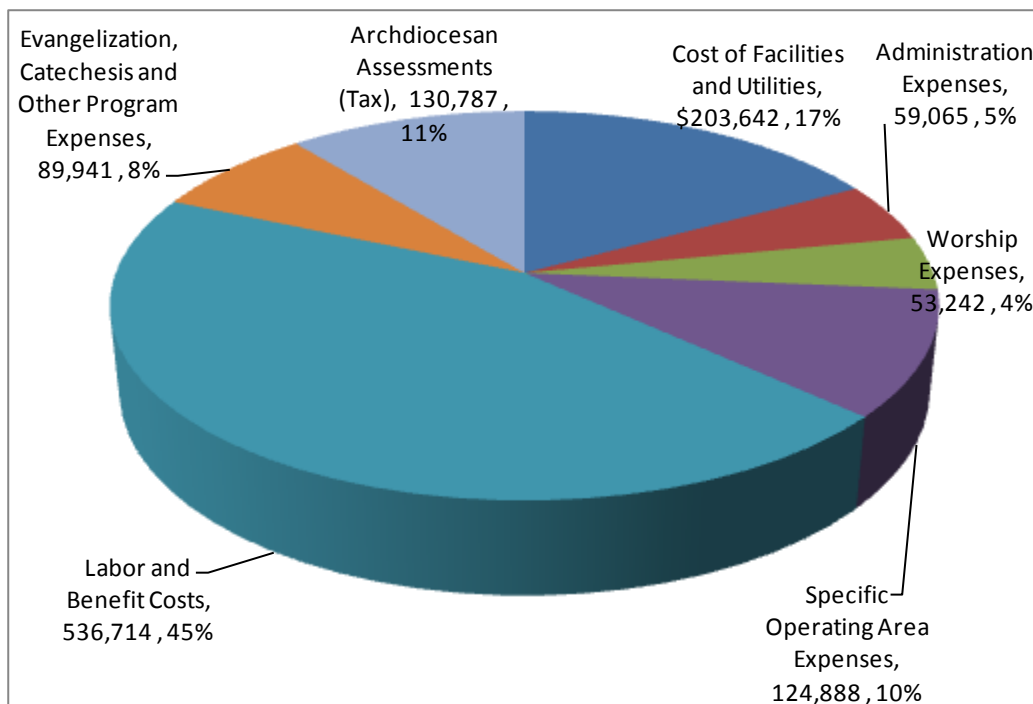


Figure 2. Parish Expenses—As a Percentage of Total Expenses

STEWARDSHIP OF THE GIFTS (Continued)

Expenses that total \$89,941 related to evangelization, catechesis and other program expenses are shown in Figure 3. The largest expense of this category is for religious education, 38%, as support for Learning and Proclaiming the Gospel of Jesus. This expense includes the cost of materials for the PREP programs for children and youth, the expense for sacramental preparation for Confirmation and first Eucharist and the administrative support for the programs.

The Justice and Life Ministry expenses, 31%, support our Service to God's people through our relationships and financial support of our sister parishes, Respect Life, SPAN, Habitat for Humanity and Chores and More.

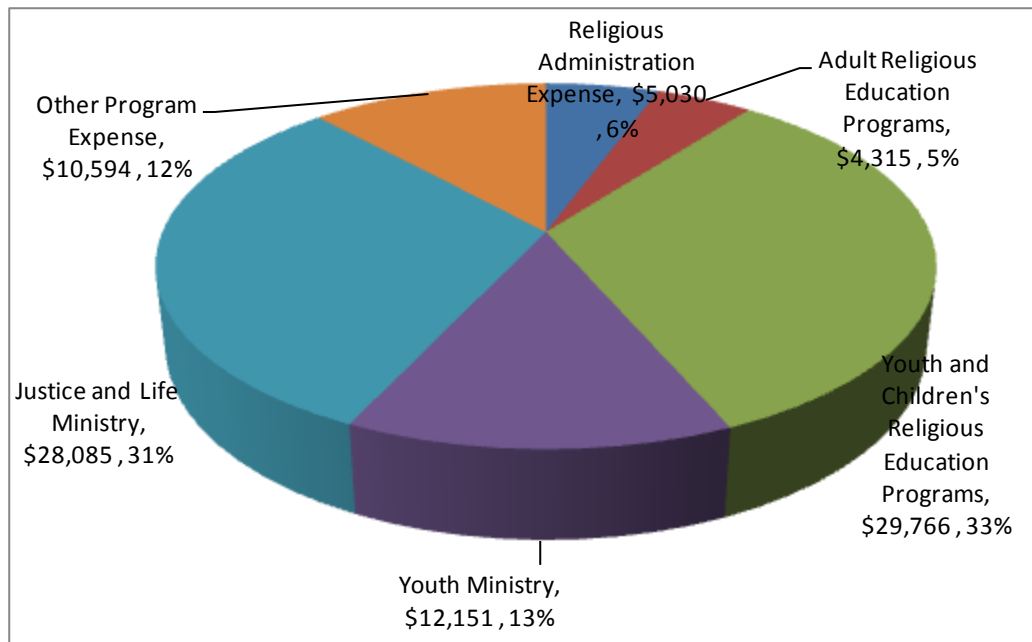


Figure 3. Individual Parish Program Expenses

STEWARDSHIP OF THE GIFTS (Continued)

Parish Reserve Fund

As of the fiscal year ended June 30, 2010 the parish reserve fund has a balance of \$240,000. The Archdiocese requires that each parish maintain a reserve fund equivalent to 3 months of operating expenses of the parish.

Building and Maintenance Fund

The Building and Maintenance Fund is used to pay for periodic capital improvement projects to maintain and improve the facilities and property. This year through donations received through the monthly building and maintenance fund collection and designated donations for specifically identified projects, the fund received \$103,870 for the year. These receipts enabled the Parish to replace HVAC units, replace the office computer server, replace the processional cross and linens, upgrade the parish house furnishings, and purchase a new tabernacle. In the upcoming fiscal year these funds will also be used toward the expansion and repaving of the parish parking lot, a new entrance sign to the property, lighting for the new tabernacle and the replacement of the large HVAC unit in the parish hall.

Please contact the Parish office at
410-974-4366 or via email at
SABBanna@archbalt.org with any ideas or
suggestions for next year's report or to volunteer
your time and talents.